

COVERING LETTER

To the HR XXXXX,

I have had the opportunity to see the offer published in XXXX for their organization.

I'm especially motivated to work for your Company and I consider myself qualified to fill the position you are applying for, I have profesional experience in the Administrative and finances field and especially in the accounting and customer service department. I have a higher technician certificate in Business Administrative and Finance, I have a intermediate level of English.

I'm at your disposal to extend any aspect of my resume to you.

Yours faithfully,

Patricia Mateu Marin